

A regular meeting of the Board of Trustees of the Maywood Public Library was held on March 8, 2023, in the second floor Council Chambers in Borough Hall.

In accordance with the requirements of the Sunshine Law of the State of New Jersey, the area newspapers have been properly notified of this meeting.

President Stathis called the meeting to order at 7:00 PM.

The following were present:

Trustees: M. Stathis, B. Dugan, E. Engel, R. Stuetz, A. Sabatini

Library Director: C. Hull

Friend of the Library: Joanne Lyons (+ one other)

Board Attorney: William Rupp

Clerk of the Works: Peter Caminiti, George Georgeou

The following were absent:

Trustee: E. Pope, N. Jengo

Superintendent Appointee: Genevieve Stelter

Council Liaison: J. DeMuro

Mayor: R. Bolan

**Minutes**

Motion to accept the minutes of the February 8, 2023, moved by Stathis, seconded by Stuetz. Motion carried.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	Bolan	Stelter
Vote	Yes	Yes		Yes		abstain	Yes		

**Public Portion**

Joanne Lyons said the Friends of the library are researching ways to make money, including:

- a) selling books to Amazon, especially coffee table books
- b) a wine tasting event
- c) a silent auction fundraiser
- d) a Taste of Maywood (Bina will ask Rotary about sharing past experiences)
- e) books of coupons (Joanne: "Not sure these are worth it, but we will look into it.")

They will also start attending the BCCLS "Friends Helping Friends" Committee

**Correspondence** - none

**Director's Report**

- 1) There have been no complaints about the construction so far.

## Finance Report

a) The Borough has informed the Library that it will now need to pay for its PSE&G bill effective immediately. It is approximately \$37,000 per year.

### b) February 2023 Bill List

**Hackbarth:** 6 items amounting to \$524.37

Moved to accept by Stathis, seconded by Sabatini. Motion carried unanimously.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	Bolan	Stelter
Vote	Yes	Yes		Yes		Yes	Yes		

**Prestige:** 24 items amounting to \$7939.24

Moved to accept by Stathis, seconded by Engel. Motion carried unanimously.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	Bolan	Stelter
Vote	Yes	Yes		Yes		Yes	Yes		

**Renovation:** 1 item amounting to \$2100.00

Moved to accept by Stathis, seconded by Stuetz. Motion carried unanimously.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	Bolan	Stelter
Vote	Yes	Yes		Yes		Yes	Yes		

The bill is for Caminiti Associates LLC for services rendered. Now that construction has begun, this bill will be recurring until they reach their "percentage of construction costs". This bill will be paid with funds from the Hackbarth account held by the Library.

**Construction:** 1 item amounting to \$103,551.70

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	Bolan	Stelter
Vote	Yes	Yes		Yes		Yes	Yes		

The bill is for M&M Construction for the work completed through March 2, 2023. This bill will be paid with funds from the Hackbarth account held by the Library.

## Committee Reports

Construction Project Update - Director Hull reported that a new, shorter storage container has been ordered and will be placed on the North side parking area on March 10. The larger container will be picked up on March 13. Because the removal of the container was requested by the contractor, they will provide the labor of emptying the contents of the large container into the smaller container.

**Old Business** - none

## New Business

1) The Clerk of the Works presented the first bill for work completed for M&M Construction and said it has been signed off on by both him and the architect.

There will be some change orders coming soon regarding: electrical wires behind the walls and in the ceiling, a steel beam, removal of a wall (possibly), and moving a 2 inch gas pipe. There will also be one credit change order for not removing a rolling door.

2) Board Attorney Rupp came to discuss the architect bill and addressed the change orders.

At the moment, the amount of the architect bill is confusing because we don't have enough information about what bills are covered in the base architect fee and what is outside that scope. He will arrange a meeting with the architect to get more information and clarity.

He also said that any disputes with change orders need to be resolved before they are signed off on by the architect in order to avoid a formal dispute process. He will discuss the process for how change orders should be approved with both the Clerk of the Works and the architect.

3) There are many upcoming opportunities for Trustee education:

March 20<sup>th</sup> - New Trustee Orientation

April 24<sup>th</sup> - Part 2 of Legal Issues for Public Libraries (this will focus on book challenges).

[Click here for slides from Part 1 and to register for Part 2](#)

May 24<sup>th</sup> - Working with Mayor and Council (virtual)

4) As discussed in a previous meeting, The Glen Ridge library had 6 books challenged. Trustee Sabatini went to the board meeting (and pre-meeting protest/rally) and shared pictures from her experience. All challenges were eventually denied by the Board. None of the challengers attended the meeting.

Stuetz moved to adjourn at 8:30 PM, seconded by Engel. Motion carried unanimously. Meeting adjourned.

Respectfully submitted,  
Bina Dugan, Secretary