

MAYWOOD PUBLIC LIBRARY

Minutes of Board of Trustees
Regular Meeting, June 14, 2023

A regular meeting of the Board of Trustees of the Maywood Public Library was held on June 14, 2023, in the second floor conference room in Borough Hall.

In accordance with the requirements of the Sunshine Law of the State of New Jersey, the area Newspapers have been properly notified of this meeting.

President Stathis called the meeting to order at 6:30 PM.

The following were present:

Trustees: M. Stathis, E. Pope, E. Engel, R. Steutz,
Library Director: Caitlin Hull
Friend of the Library: Joanne Lyons
Council Liaison: J. DeMuro
Clerk of the Works: Peter Caminiti
Superintendent Appointee: Genevieve Stelter

The following were absent:

Trustee: N. Jengo, A. Sabatini, B. Dugan
Mayor: R. Bolan

Minutes

Motion to accept the minutes of the May 10, 2023 meeting moved by Engel, seconded by Pope. All in favor. Motion carried.

Public Portion

Joanne Lyons, on behalf of the Friends of the Library, requested if the library had an available storage space for books to be used for future book fairs for the library.

Correspondence - None

Director's Report

1. The Summer Reading program kickoff took place at Memorial School. A presentation for the reading program was given by Danielle.
2. The Bergen County Jointure will use the library sensory equipment during their summer program.

3. The addition of a new member to BCCLS will help reduce the cost of the library's membership in BCCLS. Any new member will be voted in by BCCLS.
4. Pumpkin seeds will be available to those who wish to plant them. After growing the pumpkins, the library will host a decorate your own pumpkin activity in the fall.

Finance Report,

Bill List for June 2023

Hackbarth: 6 items amounting to \$1,125.98.

Moved to accept by Pope, seconded by Jengo.

All in favor. Motion carried.

Prestige: 19 items amounting to \$11,041.00.

Moved to accept by Pope, seconded by Engel.

All in favor. Motion carried.

Construction: 1 item amounting to \$12,038.42 to be paid to the Clerk of the Works.

Moved to accept by Pope seconded by Steutz.

All in favor. Motion carried.

Motion was made to pay M&M Construction Company in the amount of \$401,283.70 by Steutz and seconded by Pope. All in favor. Motion carried.

Director Hull informed the Board that State Grant Funds in the amount of \$350,000 will not be released until late June. These funds will be used directly for the new construction.

Profit and Loss statements accepted as presented.

Committee Reports - None

Old Business

Construction Report

1. The Clerk of the Works, Peter Caminiti, informed the Board that the new construction is presently 50% complete.
2. Change orders #14, #15, and #16 were discussed and approved for payment. Motion was made to pay change orders #14, #15, and #16 as is by Stathis and seconded by Steutz. All in favor. Motion carried.
3. Change order #13 was discussed and approved for payment.

Motion to pay change order #13 up to \$5,000 was made by Stathis and seconded by Steutz. All in favor. Motion carried.

4. After a heavy rain storm, two small puddles of water were noticed in the lower level of the new construction near a window.

The Clerk of the Works, Peter Caminiti will check the water seepage in both areas.

5. A new completion date has been estimated for November, 2023.

New Business

1. Hackbarth Meeting update

Director Hull presented an update on the progress of the construction during this meeting. New furnishings for the finished construction were discussed and the Hackbarth Foundation agreed to finance the new furniture.

A summary of all grants were presented to the Foundation and payment was approved for the following items:

1. BCCLS - 2024 bill
 2. Program for 2024
 3. Museum Passes and Databases
 4. Streaming Services for 2024
 5. 27 new computers to be programmed with BCCLS
 6. Replacement of all chairs in the adult portion of the library
2. A committee to plan the Grand Opening Event was formed. Members of the committee include Stathis, DeMuro, and Steutz.
 3. A motion was made to move the the Board meeting back to the Library starting July 12 by Stathis and seconded by Pope. All in favor. Motion carried.

Pope moved to adjourn at 7:15PM, seconded by Stathis. All in favor. Motion carried.

Respectfully submitted,
Eileen Engel, Vice-President