

MAYWOOD PUBLIC LIBRARY

Minutes of Board of Trustees
Regular Meeting, April 12, 2023

A regular meeting of the Board of Trustees of the Maywood Public Library was held on April 12, 2023 at the Borough Hall, second floor, due to Library construction.

In accordance with the requirements of the Sunshine Law of the State of New Jersey, the area Newspapers have been properly notified of this meeting.

Vice-President Stathis called the meeting to order at 6:30 PM.

The following were present:

Trustees: M. Stathis, E. Pope, E. Engel, N. Jengo, R. Steutz, A. Sabatini
Library Director: Caitlin Hull
Friend of the Library: Joanne Lyons
Council Liaison: J. DeMuro
Board Attorney: William Rupp
Clerk of the Works: Peter Caminiti, George Georgeou

The following were absent:

School Superintendent Appointee: G. Stelter
Mayor: R. Bolan

Minutes

Motion to accept the minutes of the March 8, 2023 meeting moved by Engel, seconded by Steutz.

All in favor. Motion carried.

Public Portion

Joanne Lyons informed the board of two webinars that would help in raising money and seeking grants for the library. "Bringing in the Money" was one of the webinars she was hoping to attend.

Correspondence - None

Director's Report

- Director's report was accepted as presented.
- Director Hull informed the board that the Ramadan story time was well attended by over forty participants.
- Kindergarten visit took place on April 11. Ninety new library cards were distributed.

Finance Report

Bill List for March 2023

Hackbarth: 6 items amounting to \$1,068.70.

Moved to accept by Pope, seconded by Jengo.
All in favor. Motion carried.

Prestige: 19 items amounting to \$10,021.06.

Moved to accept by Pope, seconded by Jengo.
All in favor. Motion carried.

Renovation: 1 item amounting to \$4,594.20 for Caminiti Associates LLC for services rendered. Moved to accept by Pope, seconded by Steutz
All in favor. Motion carried.

Construction: 1 item amounting to \$135,705.50 to be paid to the Contractor M&M.

Moved to accept by Stathis, seconded by Pope.
All in favor. Motion carried

Profit and Loss statements accepted as presented.

Construction Report

Peter Caminiti discussed the various change orders needed to proceed further with the construction. The change orders will require an additional \$50,433.37. There was much discussion on why some of these items were not initially discovered by the architect and why they are coming to light now.

- Wires in the ceiling were discovered exposed and need to be removed. Caminiti explained that the ceiling should have been looked inside by the architect before construction began. It was a simple matter that should have been resolved before construction began.

- Exterior steps are in need of repair. Caminiti suggested getting three estimates and award the work to a local contractor that would not have to pay prevailing wages. This would save additional money on the change order.
- The dumbwaiter does not fit in the spot designed by the architect. The joists need to be redesigned.
- There is a steel beam creating problems with duct work. New trunk lines need to be redesigned.
- Framing and ceiling heights need to be reconfigured.
- Southern wall needs to be shored up by a bulkhead configuration. Caminiti said that there are alternative solutions to this problem rather than cutting into the newly paved driveway. The architect and structural engineer need to find an alternate solution.

Rupp the board attorney, advised the board that if these errors were to be pursued, a lawsuit would need to be generated and an expert architect would need to testify against the present architect. This procedure would need to be done before the final check is paid for completion of the work.

Caminiti suggested an Upset Maximum to move forward with the project. This would be 5% of the total change order amount.

Motion was made by Stathis and seconded by Jengo to approve all change orders Except change order 002, 007, and 008 up to \$52,000 pending amount for change order #009.

All in favor. Motion carried.

Motion was made by Stathis and seconded by Sabatini to approve that the construction committee, in conjunction with the Clerk of the Works, and in concurrence with the architect, to change orders not exceeding \$2,000.00 or cumulatively \$6,000.00 between Board meeting.

Committee Reports - None

Old Business - None

New Business - None

Pope moved to adjourn at 7:41PM, seconded by Stathis. All in favor. Motion carried.

Respectfully submitted,
Eileen Engel, Vice-President