

5. A Parent must be at the Library at least fifteen (15) minutes before closing to pick up their child. All patrons must leave the Library promptly at closing time. At closing, if an unattended child is still in the Library, the Police will be called to take custody of the child. **Under no circumstances will staff transport children in a vehicle or accompany them home.**

Parents are responsible for the behavior of their children in or about the Library premises and shall be held liable for any damage they cause.

Reviewed and approved by the board of Trustees, November 19, 2014

Reviewed and approved by the Maywood Public Library Board of Trustees June 17, 2015